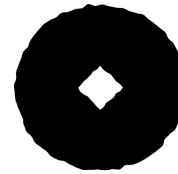


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**PEAK
DISTRICT
NATIONAL
PARK**

Our Ref: A.****
Date: Thursday, 26 June 2014



NOTICE OF MEETING

Meeting: **National Park Authority Meeting**
Date: **Friday, 4 July 2014**
Time: **10.00 am**
Venue: **Aldern House, Baslow Road, Bakewell**

JIM DIXON
CHIEF EXECUTIVE

AGENDA

- 1 **Apologies**
- 2 **Chair's Announcements**
- 3 **Minutes of the meeting of the Authority held on 23 May 2014**
- 4 **Election of Authority Chair and Deputy Chair (A.111/JS)**
- 5 **Urgent Business**
- 6 **Public Participation**
- 7 **Members Declaration of Interest**
- 8 **Report of the Member Appointment Process Panel - Appointment of Committee Chairs and Vice Chairs and Annual Appointments to Committees, Sub-Committees, Panels and Advisory Groups (Pages 3 - 8)**

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362/382. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from third parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Resources to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services 01629 816362, email address: democraticservices@peakdistrict.gov.uk, fax number: 01629 816310.

Written Representations

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

The Local Government Act 1972 does not require the Authority to permit the recording of meetings by sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites such as facebook or publishing on video sharing sites. However, in the interests of helping the wider public observe and understand Authority decisions, requests to record and report on Authority and its Committees held in public will be allowed by the Monitoring Officer or their deputy providing it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance. Please contact Democratic Services in advance of the meeting if you intend to record or report on a meeting.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. The recordings will usually be retained only until the minutes of this meeting have been confirmed.

General Information for Members of the Public Attending Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: National Park Authority Members

Constituent Authorities
Secretary of State for the Environment
Natural England

This report is a summary of the individual member preferences received and considered by the Member Appointment Process Panel. The proposals below are not a recommendation from the Panel and at the Annual Meeting individual members are eligible to stand for appointment to any position even if they have not previously expressed an interest.

A) Appointment of Authority Chair and Deputy Chair and Committee Chair and Vice Chairs¹

Authority ²	<u>Chair</u> Clr C Furness or Clr Mrs L Roberts	<u>Deputy Chair</u> Clr D Chapman or Clr C Furness or Mr G D Nickolds
Planning Committee ³	<u>Chair</u> Mr P Ansell or Clr Mrs L Roberts	<u>Vice Chair</u> Mr P Ansell or Clr D Birkinshaw or Clr P Brady or Clr J Twigg
Audit Resources and Performance Committee ⁴	Clr A McCloy	Clr C Furness

Note

¹ Standing Order 1.12(4) states that voting for the Chair and Deputy Chair roles will be by ballot. When there are more than two persons nominated and of the votes given there is not a clear majority in favour of one person, the person having the least number of votes shall be removed from the list and a fresh ballot taken.

² Standing Orders 1.4(2) states that election to the offices of Chair and Deputy Chair of the Authority shall normally be such that one of the offices shall be held by a Council Member and the other office held by a Secretary of State Member.

³ Standing Order 1.39(2) states that election to the offices of Chair and Vice-Chair of Committees shall normally be such that one of the offices shall be held by a Council Member and the other office held by a Secretary of State Member. As both Members standing for Chair of Planning Committee are appointed by the Secretary of State the Vice Chair of the Committee would normally be a Council Member.

⁴ For the Audit Resources and Performance Committee there is one candidate for each role and if agreed these appointments would meet the requirements of Standing Order 1.39(2)

B) Appointment of Committees, Sub-Committees, Panels and Advisory Groups

i) Planning Committee

Chair: **Mr P Ancell** or
Clr Mrs L Roberts

Vice Chair: **Mr P Ancell** or
Clr D Birkinshaw
Clr P Brady or
Clr Mrs J A Twigg

Chair of the Authority(Ex-Officio)
Deputy Chair of the Authority (Ex-Officio)

Clr C Furness or **Clr Mrs L Roberts**
Clr D Chapman or **Clr C Furness** or **Mr G D Nickolds**

Council Members: 8¹

Derbyshire CC	1	Clr P Smith or Clr Mrs J A Twigg ²
Derbyshire Dales DC	1	Clr D Chapman ³
High Peak BC	1	Clr A Favell
Cheshire East BC	1	Clr Mrs H M Gaddum
Staffordshire CC/Staffordshire Moorlands DC	1	Clr Mrs N Hawkins
Metropolitan District Councils/N E Derbyshire DC	3	Clr D Birkinshaw Clr H Laws Clr S Wattam

Secretary of State Members: 7¹

Mr P Ancell
Clr R P H Brady
Clr C Carr
Clr A McCloy(ARP Chair)
Ms S McGuire
Clr Mrs K Potter
Clr L Roberts ⁴

Notes

¹ Council Member places on Planning Committee are allocated according to appointing Authorities but the overall Committee Membership, including Ex-Officio Members must result in one more local authority Member. To maintain this balance if the Authority appoints two Members from the same constituent group as Chair and Deputy Chair of the Authority the Committee membership would need to be adjusted to achieve this. An increase in the size of the Committee would result in some members being appointed to two Committees.

² According to the allocation of seats to Council Members Derbyshire County Council have one place on the Committee.

³ If Clr D Chapman is appointed Vice Chair of the Authority this would mean that the Derbyshire Dales place would be vacant.

⁴ If Clr L Roberts is appointed Chair of the Authority she would be listed as an Ex Officio Member

ii) Audit Resources & Performance Committee

Chair: Clr A McCloy

Vice Chair: Clr C Furness

Chair & Deputy Chair of the Authority:
(Ex-Officio)

Clr C Furness or **Clr Mrs L Roberts**
Clr D Chapman or **Clr C Furness** or **Mr G D Nickolds**

Council Members 9¹

Secretary of State Members 8¹

Clr D Birkinshaw ²
Clr G Claff
Clr C Furness (V.Chair)
Clr D Greenhalgh
Clr Mrs C G Heath

Clr S Marshall-Clarke
Clr Mrs N Turner
Clr P Smith or
Clr Mrs J A Twigg³
Vacancy⁴

Mrs F Beatty
Mr Z Hamid
Clr P Harrison
Mr R Helliwell

Ms S Leckie
Clr A McCloy(Chair)
Mrs E Sayer
(Planning Cttee Chair)
[Mr P Ancell or
Clr Mrs L Roberts]⁵

Notes

¹ To maintain the balance of Local Authority and Secretary of State Members the overall Committee Membership must result in one more local authority Member. To maintain this balance if the Authority appoints two Members from the same constituent group as Chair and Deputy Chair of the Authority the Committee membership would need to be adjusted to achieve this. If two Secretary of State Members are appointed to these roles there would be 10 Secretary of State Members (The Chair of Planning Committee is appointed to this Committee and as things stand all the candidates are Secretary of State Members) and the remaining 8 Council Members who are not Members of Planning Committee. This means that the Committee would need to be increased in size by appointing 3 Councillors to both Committees.

² Last year Councillor Birkinshaw was appointed to Planning Committee and Audit Resources and Performance Committee to maintain overall the balance of Local Authority and Secretary of State Members. He has indicated that he would be willing to do this again if required.

³ According to the allocation of seats to Council Members Derbyshire County Council have one place on Planning Committee. The Members who are not appointed to Planning Committee would usually be appointed to this Committee.

⁴ We are waiting for confirmation of a new appointment from Oldham Council. This place will be allocated to the Member they appoint.

⁵ The Chair of Planning Committee is automatically appointed to this Committee. As stated in 1 above as things stand all the candidates are Secretary of state Members.

iii) Urgent Business Items Sub-Committee

Chair & Deputy Chair of the Authority:	Clr C Furness or Clr Mrs L Roberts Clr D Chapman or Clr C Furness or Mr G D Nickolds
Chairs & Vice Chairs of Committees: Planning	Mr P Ancell or Clr Mrs L Roberts Mr P Ancell or Clr D Birkinshaw or Clr P Brady or Clr Mrs J A Twigg
Audit Resources & Performance	Clr A McCloy Clr C Furness

Notes

¹ Although this Sub-Committee does not meet regularly it is still required that it should maintain the balance of Local Authority and Secretary of State Members the overall Committee Membership must result in one more local authority Member. To maintain this balance if the Authority appoints two Members from the same constituent group as Chair and Deputy Chair of the Authority or as Chair and Vice Chair of a Committee membership would need to be adjusted to achieve this.

iv) Local Joint Committee 9 members (5 Council: 4 Secretary of State)
 9 staff representatives

Council Members

Clr D Birkinshaw
Clr D Chapman
Clr C Furness
Clr J Twigg

Vacant

Secretary of State Members

Clr P Harrison
Clr C Carr
Clr Mrs K Potter
Mr Z Hamid

Staff representatives

Penny Aitken
Wendy Amis
Jorge Aunon
Zoe Buswell

Tim Nicholson
Chris Pownall
Belinda Wybrow
2 UNISON Representatives

v) Appeals Panel 8 members (4 Council: 4 Secretary of State)

Council Members

Clr Mrs N Turner
Clr D Chapman
Clr A Favell
Clr Mrs J Twigg

Secretary of State Members

(6 names for 4 Places)

Mr P Ancell
Clr A McCloy
Clr R P H Brady
Clr P Harrison
Clr Mrs L Roberts
Mrs E Sayer

vi) Strategic Advisory Group

Chair & Deputy Chair of the Authority:	Clr C Furness or Clr Mrs L Roberts Clr D Chapman or Clr C Furness or Mr G D Nickolds
Chairs & Vice Chairs of Committees: Planning	Mr P Ancell or Clr Mrs L Roberts Mr P Ancell or Clr D Birkinshaw or Clr P Brady or Clr Mrs J A Twigg
Audit Resources & Performance	Clr A McCloy Clr C Furness
<u>Three other Members:</u> Councillor Secretary of State Parish	Clr G Claff or Clr A Favell or Clr C Furness Mr P Ancell or Mrs F Beatty or Mr G D Nickolds Clr P Brady or Clr Mrs L Roberts

Notes

If the Authority appoints two Members from the same constituent group as Chair and Deputy Chair of the Authority or as Chair and Vice Chair of a Committee there would then be an imbalance of membership on this advisory group so Authority may wish to consider whether to appoint additional Members to address this. In this case as SAG is an advisory group that does not make formal decisions there is no requirement to maintain the balance.

vii) Budget Monitoring Meeting

Chair & Vice Chair of Audit Resources & Performance Committee: Authority Chair One other Member	Clr A McCloy Clr C Furness Clr C Furness or Clr Mrs L Roberts Mrs F Beatty or Clr C Furness or Clr Mrs L Roberts
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C) Member Representatives

Landscape	Ms S Leckie or Mrs E Sayer
Cultural Heritage	Ms S McGuire or Clr C Carr
Biodiversity	Mr G D Nickolds or Mrs E Sayer
Climate Change	Clr A McCloy
People & Communities	Clr P Brady and/or Clr A Favell and/or Mr Zahid Hamid
Recreation	Clr D Chapman or Mrs E Sayer
Promoting Understanding	Ms S Leckie
Tourism	Clr Mrs J Twigg or Mrs E Sayer
Economy	Mrs F Beatty or Clr C Furness
Asset Management	Clr C Furness
Learning and Development	Clr P Harrison or Clr Mrs L Roberts

Authority Meeting 4 July 2014

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